



2024-2025
ASCO LEADERSHIP DEVELOPMENT PROGRAM
LATIN AMERICA

REQUEST FOR APPLICATIONS

Last Updated: August 21, 2023

Application Deadline: December 11, 2023

ASCO
2318 Mill Road, Suite 800
Alexandria, VA 22314

Questions? Please email ProfessionalDevelopment@asco.org.

Applications for [ASCO's Leadership Development Program Latin America \(LDP-LATAM\)](#) are open through December 11, 2023.

The LDP LATAM is designed to develop a network of oncologists from the region who are empowered to fill leadership roles in oncology and promote interdisciplinary collaboration across the region and within ASCO.

The program combines virtual and in-person sessions to expand the network of regional leaders and build leadership skills that include self-awareness, communication skills, and influence (managing teams, positive conflict resolution, strategic planning, communicating effectively with others, crafting and presenting a message, and more). Participants will also gain exposure to ASCO's roles and mission and network with and receive mentorship from ASCO leaders.

Before initiating your application, you are encouraged to read this application guide. If you have any questions about the LDP LATAM, please email ProfessionalDevelopment@asco.org.

To initiate an application, please visit the [Survey Monkey Apply website](#). All applications must be submitted by **December 11, 2023, at 11:59 PM EST**.

All application materials must be submitted in English and in accordance with the requirements and instructions in this Request for Applications.

Note: The LDP LATAM is conducted in English. English language fluency is required.

Eligibility Criteria

For the Leadership Development Program Latin America, applicants must meet the following criteria:

- Be an ASCO member or submit a [membership application](#) at the time of the LDP application.
- Be a physician (MD, DO, or international equivalent) working in the Latin America Region (eligible country list below).
- Be in a position of responsibility and ability to influence others.
- Commit to participating in monthly virtual learning sessions, small group projects, and in-person workshops to be held at ASCO Headquarters in the United States.
- English language fluency required.

Application Components

Note: Applicants are encouraged to start their application early due to the complexity of the online application process. The full application must be submitted by 11:59 PM ET on December 11, 2023. No late applications will be accepted. Please note that technical assistance is only available until 5:00 PM ET on December 11.

- Contact Information
- Uploads
 - 4-page Curriculum Vitae
 - 2-page Statement of Interest
 - Supervisor/Senior Member Letter of Support
 - Additional ASCO Member Letter of Support
- Responses to Short-Answer Questions

Contact Information

- Name
- Institution
- Department
- Degree(s)
- Final Subspecialty Training Completion Date
- Faculty Appointment Start Date
- ASCO Member ID
- Address
- Phone
- Email

The information above will be pulled directly from your ASCO profile.

If you need to make changes, please visit profile.asco.org. Changes made to your profile do not save in this form in real-time but will be reflected before submission of your full application.

Uploads

Curriculum Vitae (CV): Limit to four (4) pages.

Statement of Interest: Limit to two (2) single-spaced pages, 10-12 pt. font.

Applicants must address the following in the statement of interest:

- Provide examples of your leadership experience.
 - One example should describe a time you felt you were an effective leader.
 - A second example should describe a time you did not do as well as you might wish.
- Address how your behaviors and experiences make you a strong candidate for the Leadership Development Program Latin America.
- Address how participation in this program will benefit you, your institution, your region, and your career.

Letters of Support (2): Applicants must upload two letters of support endorsing candidate's participation in the program.

1. Letter of support from your supervisor/senior member at your institution/practice endorsing your participation in the program, past leadership experiences, and potential strengths as a leader.
2. Additional letter of support from a current ASCO member endorsing your participation in the program based on your character as well as your leadership potential.

Short-Answer Questions

Please provide answers to the following questions:

- Please specify your current practice setting
- Please list your civic and volunteer activities in your region.
- Please list your past and current involvement in oncology leadership activities, institutional activities, professional society activities, and honors/recognitions.
- Describe what you believe are the most pressing challenges and opportunities for oncology leadership in Latin America.
- Describe your experiences leading improvements in your institution or country, what was your role and what was the impact that you had?

Peer Review of Applications

The applications are reviewed by the ASCO Latin America Regional Council using a multi-stage review process. Each application is assigned to at least two reviewers who are leaders in their areas of expertise for independent and confidential review.

The applications are evaluated and scored by the Council based on the following criteria using the 1-9 NIH scoring scale.

Overall Impact or Criterion Strength	Score	Descriptor
High	1	Exceptional
	2	Outstanding
	3	Excellent
Medium	4	Very Good
	5	Good
	6	Satisfactory
Low	7	Fair
	8	Marginal
	9	Poor

Applicants are evaluated on the strengths and weaknesses of the complete application packet and of the following equally weighted application components to determine the applicant's commitment and approach to diversifying clinical trials and demonstrated leadership traits and clinical trialist experience.

- Personal Statement Form and Short Answer Questions
- Letters of Recommendation
- Oncology Leadership Activities

Based on the strengths and weaknesses of the above components, applications are scored using a 9- point scale. The descriptions follow, with "1" representing the highest quality and "9" representing the lowest quality.

Key Dates

Online Applications Open:	October 15, 2023
Full Applications Due:	December 11, 2023 (11:59 PM ET)
Notification Date:	March 2024
Award Term:	October 1, 2024 – November 1, 2025

ASCO Leadership Development Program – Latin America

List of Eligible Countries

- Antigua and Barbuda
- Argentina
- Aruba
- Bahamas, The
- Barbados
- Belize
- Bolivia
- Brazil
- Cayman Islands
- Chile
- Colombia
- Costa Rica
- Curacao
- Dominica
- Dominican Republic
- Ecuador
- El Salvador
- Grenada
- Guatemala
- Guyana
- Haiti
- Honduras
- Jamaica
- Mexico
- Nicaragua
- Panama
- Paraguay
- Peru
- St. Kitts and Nevis
- St. Lucia
- St. Vincent and the Grenadines
- Suriname
- Trinidad and Tobago
- Turks and Caicos Islands
- Uruguay
- Venezuela, RB

Compliance with Applicable Legal Requirements (Applies to Non-U.S. Institutions and Entities)

The ASCO Leadership Development Program Latin America is subject to applicable financial and legal requirements, including but not limited to United States laws addressing foreign corrupt practices and economic and trade sanctions and embargoes (including but not limited to those administered by the Office of Foreign Assets Control of the U.S. Department of the Treasury). Notwithstanding any other provision in this Request for Applications, any acceptance to the program is contingent on ASCO's ability to transfer funds [\[TS2\]](#) or provide reimbursement to the sponsoring institution and/or individual applicant(s) in compliance with all applicable legal requirements. ASCO will not accept applications from, and/or permit program participation by, certain foreign sponsoring institutions or individuals if ASCO is prohibited from doing so under U.S. sanctions laws, or if ASCO would be required to obtain a license from the Office of Foreign Assets Control or Department of Commerce for such program participation. If it is impossible or inadvisable for ASCO, in its sole and absolute discretion, to transfer funds or provide

reimbursement to the sponsoring institution and/or individual(s) pursuant to applicable legal requirements, that individual will not be permitted to participate in the program. If, after acceptance in the program or payment or coverage of the first expense, it becomes impossible or inadvisable for ASCO, in its sole and absolute discretion, to transfer funds to the sponsoring institution and/or individual(s) pursuant to applicable legal requirements, then ASCO shall have no obligation to pay additional expenses or permit continued participation in the program. It is the responsibility of the sponsoring institution and the applicant to provide ASCO with the information or lawful means that permit ASCO to transfer the funds in compliance with all legal requirements.

Among the resources available to evaluate compliance with requirements administered by the Office of Foreign Assets Control (OFAC) are:

- OFAC Homepage: <http://www.treasury.gov/resource-center/sanctions/Pages/default.aspx>
- OFAC Sanctions Programs and Country Information: <http://www.treasury.gov/resource-center/sanctions/Programs/Pages/Programs.aspx>
- OFAC Specially Designated Nationals And Blocked Persons List (SDN) Human Readable Lists: <http://www.treasury.gov/resource-center/sanctions/SDN-List/Pages/default.aspx>